**Artist/Art Group Details**

|  |  |
| --- | --- |
| **Full Name of Artist/ Art Group Name** |  |
| **NRIC Number** |  |
| **Contact Number** |  |
| **Mailing Address** |  |
| **Email Address** |  |
| **Website Address**  **(if applicable)** |  |

**Checklist of submission**

|  |  |
| --- | --- |
| **Description** | **Checkbox**  **(Indicate “Yes”)** |
| Completed Proposal Form with Artist/Art Group Details, checklist, budget breakdown and full proposal amount. |  |
| CV, Portfolio and past projects of the artist (for solo artist) or leading Artist and team members proposed (For Art Group) |  |
| Design proposal for the Art Project which includes, but not limited to, the following:   * 1. Sketches/drawing of the proposed final art work, including the dimension/materials and method of the installation or:   2. Sketches/drawing of proposed contributing pieces which form up the final artwork, including the dimension/materials and method of the installation |  |
| Detailed engagement plan, indicating the approaches/methods to involve the community, the objectives and desired outcome of the workshops, number of workshops and timeline. |  |

**Budget Breakdown and Full Proposal Amount**

|  |  |  |
| --- | --- | --- |
| **Description** | **Quantify where possible**  **Eg. No of workshops**  **Eg. Specify art materials**  **Eg. Maintenance trip within 6 months** | **Final Amount (S$)** |
| Conceptualisation and Artist fee;  budget to allow the inclusion of:  - meetings with respective organisers and attend an event tagged to the completed artwork.  - project signage write up  - sharing of the project with the public on the completed art installation and related enquiry. | 1 count |  |
| Artist’s workshop facilitation (for minimum 15 to up to 100 participants of varying ages from the community) | Number of sessions:\_\_\_\_\_\_\_  Duration of each sessions:\_\_\_\_\_\_  Additional Note:  Number of participants per session:\_\_\_\_  Participants for each session: \*Repeated/\*New per session/\*Mix  *(\*delete accordingly)* |  |
| Assistant Fees |  |  |
| Materials (Specify type) |  |  |
| Prior installation Site White Wash Fees |  |  |
| Installation Fees |  |  |
| Transportation (if any) |  |  |
|  | **Propose Total Amount** | **$** |
|  |  |  |
| **Add-on Items (Must provide quotation) - Separate from above quotation.** | | |
| **Description** | **Quantify where possible**  **Eg. Maintenance trip within 6 months** | **Final Amount (S$)** |
| De-installation Fees (invoice separately where necessary) |  |  |
| Maintenance of final artwork (invoice separately where necessary) |  |  |
| **Total** | |  |